



PEEL REGIONAL POLICE  
 CENTRAL PAID DUTY UNIT  
 Phone: 905-453-2121 ext. 4243  
 Fax: 905-456-6175

Date: \_\_\_\_\_

Requestor's Name: _____		
Company Name: _____	Phone: _____	Ext. _____
Company Address: _____	Fax: _____	
_____		
Accts Payable Contact: _____	Phone: _____	Ext. _____
_____	Fax: _____	
_____		

### PAID DUTY REQUEST

Date(s) Required

Date (mmm /dd /yy)	Number of Officers	Number of Cruisers	Start Time	End Time	Total Hours*
/ /			<input type="checkbox"/> am <input type="checkbox"/> pm	<input type="checkbox"/> am <input type="checkbox"/> pm	
/ /			<input type="checkbox"/> am <input type="checkbox"/> pm	<input type="checkbox"/> am <input type="checkbox"/> pm	

**\*NOTE: 3 HOUR MINIMUM APPLIES TO ALL PAID DUTY REQUESTS**

**Nature of Duty:**

- Traffic Direction       Movie Shoot    EDU officer required    Security  
 Long/Wide Load Escort    Funeral Escort - Family Name \_\_\_\_\_

**Location:** \_\_\_\_\_

**Site Contact:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_

Other Information: (i.e. Reference #, Vehicle routes, Waybill#, Job #) \_\_\_\_\_

- I agree to the Terms and Conditions as outlined on the "PAID DUTY REQUEST TERMS OF AGREEMENT" posted on the Peel Regional Police website:**  
<https://www.peelpolice.ca/en/services/resources/Documents/PRP686-Paid-Duty-Request-Terms-of-Agreement-v2.pdf>

### CANCELLATION POLICY

A 3-HOUR MINIMUM FEE PER OFFICER, PLUS ADMINISTRATION FEES WILL BE CHARGED FOR PAID DUTIES CANCELLED LESS THAN 12-HOURS BEFORE THE START TIME OF THE DUTY. THE CENTRAL PAID DUTY OFFICE HOURS ARE MONDAY TO FRIDAY FROM 8AM TO 4PM (EXCEPT STATUTORY HOLIDAYS.) IF YOU NEED TO CANCEL A PAID DUTY OUTSIDE OUR NORMAL BUSINESS HOURS, YOU MUST CALL 905-453-3311 AND ASK THE SWITCHBOARD OPERATOR TO TRANSFER YOU TO THE ON-DUTY STAFF SERGEANT AT THE DIVISION WHERE YOUR PAID DUTY IS LOCATED.