



**PEEL REGIONAL POLICE  
CENTRAL PAID DUTY UNIT  
Phone: 905-453-2121 ext. 4243  
Fax: 905-456-6175**

Date: \_\_\_\_\_

Requestor's Name: _____		Phone: _____ Ext. _____	
Company Name: _____		Fax: _____	
Company Address: _____		_____	
_____		_____	
Accts Payable Contact: _____		Phone: _____ Ext. _____	
Email Address: _____		Fax: _____	

**PAID DUTY REQUEST**

Date(s) Required

Date (mmm /dd /yy)	Number of Officers	Number of Cruisers	Start Time	End Time	Total Hours*
/ /			<input type="checkbox"/> am <input type="checkbox"/> pm	<input type="checkbox"/> am <input type="checkbox"/> pm	
/ /			<input type="checkbox"/> am <input type="checkbox"/> pm	<input type="checkbox"/> am <input type="checkbox"/> pm	

**\*NOTE: 3 HOUR MINIMUM APPLIES TO ALL PAID DUTY REQUESTS**

**Nature of Duty:**

- Traffic Direction     
  Movie Shoot     
  EDU officer required     
  Security  
 Long/Wide Load Escort     
  Funeral Escort - Family Name \_\_\_\_\_

**Location:** \_\_\_\_\_

**Site Contact:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_

Other Information: (i.e. Reference #, Vehicle routes, Waybill#, Job #) \_\_\_\_\_

***I agree to the Terms and Conditions as outlined on the "PAID DUTY REQUEST TERMS OF AGREEMENT" posted on the Peel Regional Police website:***

[Paid Duty Request Terms of Agreement](#)

**CANCELLATION POLICY**

A 3-HOUR MINIMUM FEE PER OFFICER, PLUS ADMINISTRATION FEES WILL BE CHARGED FOR PAID DUTIES CANCELLED LESS THAN 12-HOURS BEFORE THE START TIME OF THE DUTY. THE CENTRAL PAID DUTY OFFICE HOURS ARE MONDAY TO FRIDAY FROM 8AM TO 4PM (EXCEPT STATUTORY HOLIDAYS.) IF YOU NEED TO CANCEL A PAID DUTY OUTSIDE OUR NORMAL BUSINESS HOURS, YOU MUST CALL 905-453-3311 AND ASK THE SWITCHBOARD OPERATOR TO TRANSFER YOU TO THE ON-DUTY STAFF SERGEANT AT THE DIVISION WHERE YOUR PAID DUTY IS LOCATED.