



Special Event Request for Paid Duty Officers

Peel Regional Police
Central Paid Duty Unit
CentralPaidDuty@peelpolice.ca
Phone: 905-453-2121 Ext. 4243
Fax: 905-456-6175

Provide information for all sections of this request form.
Any omission of information may delay the request or may result in a denied request.

Name (Given Name Surname): _____	Date of Birth (YYYY-MM-DD): _____
Home Address: _____	Driver's License #: _____
_____	Home Phone: _____
Email: _____	Mobile Phone: _____

Type of Event: _____ Promoter: _____

Site Contact Name (Given Name Surname): _____ Phone: _____

Location of Event: _____

Event Start Date (YYYY-MM-DD): _____ Time (HH:MM (24-Hour)): _____ :

Event End Date (YYYY-MM-DD): _____ Time (HH:MM (24-Hour)): _____ :

Is the event being advertised? Yes No

If 'Yes', how? (i.e. posters, email, Internet): _____

If by Internet, please provide website: _____

Are tickets being sold for this event? Yes No

If 'Yes', what is the cost per ticket? \$ _____

Total Number of Guests Expected to Attend the Event: _____ Average Age of Guests Attending: _____

Will alcohol be available at the event? Yes No

If 'Yes', under what authority?

Licensed Premise Special Occasion Permit (Attach a copy of the Special Occasion Permit with this application)

Caterer's Endorsement - Caterer: _____

Has additional security been arranged? Yes No

If 'Yes', which company? _____ How many guards? _____

Paid Duty Request for Officers

Date (YYYY-MM-DD)	Number of Officers	Number of Cruisers	Start Time (HH:MM (24-Hour))	End Time (HH:MM (24-Hour))

By completing and submitting this form you agree to the Terms and Conditions as outlined on the [Paid Duty Request Terms of Agreement](#) located on the Peel Regional Police website.

CANCELLATION POLICY

A 3-hour minimum fee per officer, plus administration fees, will be charged for paid duties cancelled less than 24 hours before the start time of the duty. The Central Paid Duty office hours are Monday to Friday from 8am to 4pm (*except statutory holidays*). If you need to cancel a paid duty outside our normal business hours, you must call 905-453-3311 and ask the Switchboard Operator to transfer you to the on-duty Staff Sergeant at the division where your paid duty is located.

24-hour notice is required to avoid cancellation charges